

# Communication skills

Decent communication has a crucial importance at work. Decent communication is important between colleagues and supervisors in order to accomplish common agreement. As well to determine clear guidelines in a conversation between clients and suppliers. Additionally, to provide clarity to bystanders and residents regarding the nature and duration of the work related activities.

The course Communication Skills offers the possibility to gain insight in all these different kinds of communication aspects. In-company

There are different kind of possibilities to organize the course Communication Skills in-company.

#### Content

Theoretical/Practical

- What is communication?
- Types of communication
- Give and receive feedback
- Asking questions
- Applying conversation rules
- How to handle with conflicts
- Assertiveness
- Collaborate in teams
- Customer oriented approach

#### Results

The participant will receive a certificate of participation.

### For whom?

Anyone who is involved with construction – and infrastructure related activities.

## Requirements

None.

## **Duration**

2 days

## Price per participant

€ 514.00

Price is for course year 2020-2021. Prices are excl VAT

## Coursedata and sign-up

www.somabedrijfsopleidingen.nl

For information or question you can contact us at:

Tel: +31 341 499 450

18-5-2024